

16186 Stanley Court, Forney, Texas 75126 | 214.704.9007 | Cell
rcgreen@rcgreencompany.com | 972.564.0949 | Fax
green.rodney@sbcglobal.net | 972.564.5699 | Office
www.rcgreencompany.com

CLAIM ASSIGNMENT REFERRAL SHEET

NEW ASSIGNMENT RE-OPEN FILE

CLIENT:	CLAIM NO:
EXAMINER:	LOSS DATE:
PHONE NO:	FAX NO:
MAILING ADDRESS:	E-MAIL:

CLAIMANT:

Name: _____ Phone: _____
Street Address: _____ City: _____ State: _____ Zip: _____
Soc. Sec. No: _____ DOB: _____ Atty: _____
Occupation: _____ Description: _____

INSURED/EMPLOYER

Name: _____ Phone: _____
Address: _____ City: _____ State: _____ Zip: _____
Contact: _____

DETAILS OF ACCIDENT/INJURY

INSTRUCTIONS USE SPECIAL INSTRUCTIONS SHEET FOR ADDITIONAL INSTRUCTIONS

REC. STATEMENT: Claimant Employer Witness(s) Others

OBTAIN: Emp/Med Release Medical Records Police/Fire Report Others

PHOTOGRAPH: Claimant Vehicle Insured Vehicle Scene/Structure Others

THANK YOU FOR THIS ASSIGNMENT. YOUR PATRONAGE IS VALUED AND APPRECIATED.

HOW MAY WE ASSIST
YOU TODAY?



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SUPPLEMENTAL ADDITIONAL SPECIAL INSTRUCTIONS FORM

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